

Washington Power Line Clearance & Tree Trimming

9817 NE 54th Street, Ste. 101 ▪ Vancouver, Washington 98662
Tel. (503) 253-8202 ▪ Fax. (503) 256-1907

A Non-Profit Association, Designed to Further the Systematic Training of Apprentice Tree Trimmers

FOLLOW THE STEPS BELOW

1. Complete application form:
 - Answer all questions, sign and date application, and include your social security number on the application.
 - Complete the EEOC form including social security number.
 - Send Copy of driver's license (must be 18 years or older).
2. Make copies of qualifying documentation for additional points (**see reverse**).
3. Return
 - application form
 - EEOC form
 - Copy of driver's license
 - copies of documentation to the following address:

**TO: Power Line Clearance & Tree Trimmer JATC
9817 NE 54th Street, Suite 101
Vancouver, WA 98662**

Once the application and **ALL** the required information is received, you will be mailed a copy of the Standards of the Apprenticeship, a Washington State registration form, and a Statement of Understanding. Applicants will remain on the list for two years, or until they are indentured. Should you no longer be interested, you may request that your name be removed from the list. ***You will be expected to take job opportunities offered in your requested regions, regardless of location.***

Training Agents will have first opportunity to indenture current employees and sponsored applicants when they reach the top of the eligibility list. If you are currently working for a Tree Trimming contractor who is a Training Agent, your employer will have the first choice to employ you as an apprentice. If your employer fails to offer you employment as an apprentice, you will be dispatched to the next employer requesting an apprentice.

Important items to remember:

You must select the Rank list location on your application; failure to do so will result in placement on all lists, there by indicating you will work in all areas. Failure to accept the 2nd dispatch, regardless of area, will result in being removed from that list!

You are ***required*** to attend all classroom training session in addition to your on the job training.

A Commercial Driver's License (CDL) Class A or B with an air-brake endorsement must be obtained during the first three months of employment; a CDL permit is required in order to be dispatched to work.

It is your responsibility to ensure your application is complete.

Qualifying applications will be reviewed and scored according to the following point system. Points will only be given if the applicant provides written documentation (letters from employers on company letterhead, DD214, course certificates, school transcripts, etc.) Documentation for work experience must document both the type of work and the actual hours worked. Check stubs will not serve as documentation for work experience. A letter from the employer is required stating the type of work performed and the actual hours worked at each job classification. To receive education credit you must submit a copy of your diploma, GED or transcripts. All transcripts must be official.

Trade-related work experience:

Power line clearance:	1,000 hours =	8 points
Trimmer (residential):	1,000 hours =	4 points
Groundman/logging:	2,000 hours =	1 point
Current employee of training agent	=	5 points

General work experience:

Letter must be from employer on company letterhead

General construction:	2,000 hours =	1 point
Other:	2,000 hours =	½ point

Education related to occupation:

Copies of cards and/or certifications

Herbicide Application card:	4 points
ISA Certification:	2 points
Flagging Traffic Control card:	3 points
First Aid/CPR:	3 points

High school education:

Transcript or copy of diploma or GED

High school diploma:	5 points
GED or equivalent:	2 points
GPA – 2.0 or above (official copy is required):	1 point

Additional schooling:

Transcripts or copy of Completion Certificate

Trade school (need to specify):	5 points
Job Corps or B-FIT graduate:	3 points
4-year college degree (official copy is required):	3 points
2-year college degree (official copy is required):	3 points

Military/AmeriCorps/Peace Corps: 1 year = 1 point 4 maximum points

DD214 required

Valid driver's license:	1 point
Commercial driver's permit:	2 points
Commercial driver's license:	5 points

Copy of driver's license or permit required

Areas of dispatch:

Southwestern Washington (Grays Harbor, Mason, Pierce, Thurston, Pacific, Lewis, Wahkiakum and Cowlitz counties)

Northwestern Washington (Whatcom, Skagit, Snohomish, King, Kitsap, Jefferson, Clallam, Island and San Juan counties)

Eastern Washington (all counties east of the Cascades)

APPLICATION FOR WASHINGTON TREE TRIMMER APPRENTICESHIP

APPLICANT: PLEASE PRINT ALL INFORMATION

APPLICATION NUMBER/YEAR:
THIS FORM MUST BE COMPLETED IN ITS ENTIRETY BY THE APPLICANT

Applicant's Name:
Last _____
First _____ **Middle** _____
Social Security No. _____ - _____ - _____
Mailing Address:
Street _____
City _____
State _____ **Zip** _____
Phone(w/area code)(_____) _____ - _____
Previous Name _____
 Please provide the name that will appear on documents or transcripts that you submit, if different than your present name.

BACKGROUND

YOU MUST SUPPLY ALL DOCUMENTATION AS REQUIRED

7. Have you served in the US military? Yes No
 7a. **If yes**, how long? _____ Months
 7b. What branch? _____
 7c. What military training schools did you complete, if any?

8. Have you applied with this apprenticeship program before? Yes No
 8a. **If yes**, how many times? _____
 8b. **If yes**, what year(s) _____
9. Have you ever applied for apprenticeship in any other trade or occupation? Yes No
10. Have you participated in an apprenticeship of any kind? Yes No
 10a. **If yes**, in what? _____

11. Are you currently serving an apprenticeship? Yes No
 11a. **If yes**, list the employer or apprenticeship sponsor: _____
12. Do you have a valid Driver's License? Yes No
 12a. **If yes**, provide proof (copy of Driver's License)
13. Do you have a Commercial Driver's License (CDL)? Yes No
 13a. **If yes**, provide proof (copy of CDL)

Rank List Location (you may choose one or more):
 NW WA _____ SW WA _____ Eastern WA _____ ALL _____

EDUCATION

YOU MUST SUPPLY ALL TRANSCRIPTS AS REQUIRED

1. Circle to indicate years of formal education you have completed.
 Less than 10 10 11 12 13 14 15 16 17 18 More than 18
2. Are you a High School graduate? Yes No
 2a. **If no**, do you have a "GED"? Yes No
3. List degrees you have earned:

Degree	Major	School
_____	_____	_____
_____	_____	_____
4. Did you satisfactorily complete and receive credit for a Mathematics course in High School or in a post High School institution? Yes No
5. Did you ever participate in any kind of vocational technical training during or after high school? Yes No
 5a. **If yes**, how long was the program? _____ Months
 5b. Describe the program: _____

- 5c. Did you complete the program? Yes No
6. Did you ever participate in any kind of school-to-work (co-op education) program when you were in school? Yes No
 6a. **If yes**, describe the program: _____

- 6b. Did you obtain full time employment (placement) in a related field upon completion of the program? Yes No

INTEREST

14. How did you learn about this program? (Check All That Apply)

<input type="checkbox"/> School Counselor	<input type="checkbox"/> Through A Pre-Apprenticeship Program
<input type="checkbox"/> Radio/TV	<input type="checkbox"/> From Someone In The Trade
<input type="checkbox"/> Newspaper	
<input type="checkbox"/> Job Placement	
<input type="checkbox"/> Word-Of-Mouth	
<input type="checkbox"/> Other _____	
15. List some reasons why you are applying for this apprenticeship program:

16. Give a brief description of the kind of work you think is involved with this trade.

ABILITY

17. Are you **physically** and **mentally** able to safely perform or learn to safely perform the work of this trade, either with or without reasonable accommodations? Yes No
18. Are you able to get to and from work at various job sites anywhere within the geographical area that this apprenticeship program covers? Yes No
19. Are you able and willing to attend all related classroom training as required to complete your apprenticeship? Yes No
20. Are you **able to climb** and work from ladders, bucket trucks and trees of various lengths and heights? Yes No
21. Are you able to read and understand English? Yes No
22. Are you able to hear and understand verbal instructions and warnings given in English? Yes No

WORK HISTORY

YOU MUST SUPPLY ALL DOCUMENTATION AS REQUIRED

23. Are you presently employed? Yes No
 23a. If yes, may we contact your present employer? Yes No

LIST ALL EMPLOYERS. **BEGIN WITH YOUR PRESENT OR MOST RECENT EMPLOYER.** PROVIDE DATES (FROM AND TO) TO SHOW HOW LONG YOU WERE EMPLOYED WITH EACH EMPLOYER.

Employer _____
 Address _____
 City _____
 State _____ Zip _____
 From _____ To _____
 Give Job Title, Describe Work Performed and Indicate Reason for Leaving:

Employer _____
 Address _____
 City _____
 State _____ Zip _____
 From _____ To _____
 Give Job Title, Describe Work Performed and Indicate Reason for Leaving:

ATTACH ADDITIONAL EMPLOYERS ON SEPARATE SHEET

24. Did you have any part-time or summer jobs while attending school? Yes No
25. Do you have the legal right to work in the United States of America? Yes No

STATEMENTS OF UNDERSTANDING

YOU MUST INITIAL EACH OF THE STATEMENTS (A THROUGH J) BELOW TO INDICATE YOUR KNOWLEDGE AND UNDERSTANDING.

NOTE: IF YOU NEED CLARIFICATION ON ANY ITEM BEFORE INITIALING IT, DO NOT HESITATE TO ASK.

INITIALS

STATEMENT

- A. _____ I am aware that it is my responsibility to keep this program informed of any change in my address or phone number.
- B. _____ I have read and understand the basic qualifications for entry into the program.
- C. _____ I have been given specific instructions as to what is required of me to complete this application.
- D. _____ I understand that I must furnish documentation to provide evidence that I do meet the qualifications required for entry into the pool of eligible candidates for this apprenticeship.
- E. _____ I understand that it is my responsibility to see that all **OFFICIAL** transcripts and other required documents are provided in a timely manner in order to complete my application.
- F. _____ I understand that if I fail to submit **ALL** of the required information within the specified time frame, my application may be considered incomplete.
- G. _____ I hereby acknowledge that I bear the sole responsibility for completing my application following the instructions provided.
- H. _____ I understand that any intentional false statement or information I have provided on this application form or on other documents shall be cause for denial or termination of indenture, should I be selected for the program.
- I. _____ I understand that an incomplete or unsigned application form will **NOT** be processed.
- J. _____ I understand that if selected, I will be required to complete the selection process by qualifying on any examination, including a physical examination or drug testing, as required by the sponsor; either before or after signing an indenture.

I understand all the above and state that, to the best of my knowledge, all information provided on this form is true and accurate. I hereby grant permission to all former employers and references listed to disclose any information concerning my past employment and/or qualifications. I agree that any false statements made by me in this application shall constitute grounds for disqualification of my selection or grounds for my discharge, if false information is discovered after being selected for apprenticeship.

I hereby apply for an apprenticeship indenture with this sponsor and agree that if selected; I will abide by all Standards, Rules and Policies covered by the indenture (APPRENTICESHIP AGREEMENT).

SIGNED: _____

DATE: _____

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WASHINGTON TREE

APPLICATION No.

Apprenticeship Application EEOC Supplemental Information

THIS APPRENTICESHIP SPONSOR IS COMMITTED TO EQUAL OPPORTUNITY FOR ALL APPLICANTS. THE RECRUITMENT, SELECTION, EMPLOYMENT AND TRAINING OF APPRENTICES DURING THEIR APPRENTICESHIP, SHALL BE WITHOUT DISCRIMINATION BECAUSE OF RACE, COLOR, RELIGION, NATIONAL ORIGIN OR SEX. WE RESPECTFULLY REQUEST THAT YOU RETURN THIS FORM ALONG WITH YOUR COMPLETED APPLICATION FORM FOR APPRENTICESHIP.

-- PLEASE COMPLETE THE FOLLOWING --

THE INFORMATION VOLUNTARILY PROVIDED BELOW IS SIMPLY REQUIRED FOR EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC) PURPOSES. THIS INFORMATION WILL ASSIST US IN OUR EFFORTS TO PROVIDE ACCURATE INFORMATION IN COMPLIANCE WITH EEOC REGULATIONS AND REQUIREMENTS.

Social Security Number: _____ - _____ - _____

SS No. IS OFTEN REQUIRED FOR SCHEDULING TESTS AND PROCESING APPLICATIONS.

Date of Birth: _____ / _____ / 19____
MONTH DAY YEAR

Sex: Female Male

Race: CHECK ONLY ONE

Ethnic Group: CHECK ONLY ONE

American Indian or Alaskan Native

Hispanic Origin

Asian or Pacific Islander

Not of Hispanic Origin

Black

White

THIS FORM WILL NOT BECOME PART OF YOUR PERSONAL FILE. IT WILL BE MAINTAINED IN A SEPARATE FILE, USED ONLY FOR EEOC REPORTING PURPOSES.